

BOARD OF DIRECTORS - OPEN MEETING

Date: Wednesday, August 12, 2015
Time: 16:00 – 18:00 hours
Location: Fenwick Conference Room, Watkins 2
Dial-In: 1-866-440-8937, Conf ID 5388961#

Start	Time	Item	Topic	Lead	Purpose	Attachment
1.	CALL TO ORDER & CONFIRMATION OF QUORUM					
1600	5 min	1.1	Approval of Agenda & Chair's Remarks	Carson	Decision	Draft agenda
		1.2	Approval of Previous Minutes: July 28, 2015	Carson	Decision	Draft minutes
2.	CEO UPDATE					
1605	15 min	2.1	CEO Report Highlights & External Environment Update	Thompson	Discuss	Verbal
3.	INTEGRATED BUSINESS					
1620	10 min	3.1	Integrated Annual Corporate Plan 2015-16 Update	Thompson	Discuss	Verbal
1630	10 min	3.2	Health Care Tomorrow Update	Thompson	Discuss	Verbal
4.	PATIENT CARE & PEOPLE COMMITTEE					
5.	MEDICAL ADVISORY COMMITTEE					
1640	10 min	5.1	COS Report	Zelt	Discuss	Verbal
6.	FINANCE & AUDIT COMMITTEE					
1650	10 min	6.1	Funding Update	Janiec/Flett	Discuss	Verbal
7.	GOVERNANCE COMMITTEE					
1700	5 min	7.1	Training for Board Members	Thompson	Discuss	Briefing note
1705	5 min	7.2	2014-15 Board Member Survey Results	Carson	Discuss	Verbal
8.	IN-CAMERA SEGMENT					
1710	105 min	8.1	Motion to Move In-Camera (agenda items #9-11)	Carson	Decision	Verbal
12.	REPORT ON IN-CAMERA DECISIONS & TERMINATION					
1855	5 min	12.1	Motion to Report the Decisions Approved In-camera	Carson	Inform	Verbal
		12.2	Date of Next Meeting & Termination	Carson	Inform	Verbal
13.	IN-CAMERA ELECTED MEMBERS SESSION & CEO ONLY					
14.	IN-CAMERA ELECTED MEMBERS SESSION WITHOUT MANAGEMENT PRESENT					

BOARD OF DIRECTORS: OPEN MEETING OF AUGUST 12, 2015

A meeting of the Board of Directors of Kingston General Hospital was held on Tuesday, July 28, 2015 in the Fenwick Conference Room, Watkins 2, of Kingston General Hospital from 16:00 to 18:05 hours. The following are the open minutes.

Elected Members Present (voting): Scott Carson (Chair), Peng-Sang Cau (phone), Wendy Forsythe (phone), Diane Kelly, Bill Robertson, Axel Thesberg.

Ex-officio Members Present (voting): nil

Ex-officio Members Present (non-voting): Silvie Crawford (phone), Leslee Thompson, David Zelt.

Regrets: Lynn Bowering, Donna Janiec, Susan Lounsbury, Al Orth, Geoff Quirt, Richard Reznick, George Thomson, Kishore Thain.

Administrative Staff: Mary Pope (Recording Secretary), Jim Flett, J'Neene Coghlan, Shannon Graham, Brenda Carter, Troy Jones, Jacqueline Minezes.

Guests: Sherri McCullough, Caroline Manley, Emily Leslie, Kathy O'Brien, Timo Hytonen.

1.0 CALL TO ORDER & CONFIRMATION OF QUORUM

The Chair called the meeting to order. Discussion focused on whether there were sufficient members present to constitute a quorum. The Secretary noted that the current KGH Bylaw states "a quorum for any meeting of the Board shall be at least fifty percent of the Directors, provided that the number of elected Directors shall constitute not less than half of the voting members present". Based on the current board composition (17 members), 9 members must be present with 5 elected members being in attendance. The Secretary confirmed that there was a quorum.

The date of the next KGH Board meeting is confirmed for Wednesday, September 29, 2015 at 16:00 hours in the Fenwick Conference Room.

1.1 Approval of Agenda & Chair's Remarks

The agenda was accepted as circulated.

1.2 Approval of Previous Minutes

The Chair drew attention to the pre-circulated draft minutes of the July 28, 2015 meeting. It was agreed that approval of the minutes would be deferred to the September 29th Board meeting.

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2.0 CEO UPDATE

2.1 CEO Report

The CEO noted that all items (i.e. funding update) will be reported under the other items of the agenda.

3.0 INTEGRATED BUSINESS

3.1 Integrated Annual Corporate Plan 2015-16 Update

Leslee Thompson report that Q1 reviews are scheduled for the end of August and advised that we are recalibrating our corporate plan with alignment with Health Care Tomorrow. We are progressing to move forward on target and continue to review our tactics.

3.2 Health Care Tomorrow Update

Jim Flett reported that he has been requested to join as a member of the Project Secretariat Working Group. This group met on for the second time on August 13th to discuss the approval by the LHIN of Phase 1 and steps to be taken to move forward to Phase 2. It was noted that all regional boards have supported Phase 1 moving forward. The Project Secretariat will review the structure that is in place for the process to proceed and reporting back to SE CHEF. The Group that the Agile management approach will be used which will provide the same project management for all parties involved.

Jim Flett reported that SE CHEF will meet next week to discuss the project management as well as resourcing requirements. It was noted that there may be some funds available through the LHIN to cover costs of the different mandates and different resources for each group. There may also be some in-kind funding available that would be overseen by SE CHEF.

Members of the leadership groups are being approached and encouraged to continue in their roles. If there are any vacancies that require filling, all CEOs will be approached to recommend appropriate replacements.

No questions were received from Board members.

4.0 PATIENT CARE & PEOPLE COMMITTEE – no agenda items identified.

5.0 MEDICAL ADVISORY COMMITTEE

5.1 COS Report

David Zelt reported that he has been reviewing bylaws with his team and amendments are being reported back to the executive team for their review and support to forward to the Governance Committee and Board.

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6.0 FINANCE & AUDIT COMMITTEE

6.1 Funding Update

J'Neene Coghlan provided an update on the Fiscal 2016/17 High Level Operating Plan as follows:

Official funding letters have not been provided by the Ministry of Health and Long-term Care and the SE LHIN has issued summary reports to-date. Total negative impact (unplanned) for KGH is \$3.5 million (excluding approximate \$1 million of new volume based funding for chronic kidney disease). KGH has corresponded with the SE LHIN relative to allocation error (transfers of funding to other SE LHIN hospitals); estimated impact approximately \$1 million. Remaining funding reduction is aligned to unanticipated changes in funding methodology and continued higher than expected cost per case on inpatient and day surgery activity. Senior leadership projects capacity to offset impact of funding reduction in the current fiscal year (utilizing post-construction operating plan funding).

7.0 GOVERNANCE COMMITTEE

7.1 Training for Board Members

Leslee Thompson reviewed the briefing note that was pre-circulated with the board package. Board members were advised that the KGH on-line training for the Accessibility for Ontarians with Disabilities Act will be mandatory for Board members. Other training modules will be made available including "Emergency Codes", "Privacy and Freedom", and "Occupational Health and Safety".

7.2 2014-15 Board Member Survey Results

Scott Carson reported that the 2014-15 Board Member Survey Results were reviewed at the July 28, 2015 Governance Committee meeting. Generally the results to the survey were positive and a summary will be provided at the next meeting. Scott Carson advised members that there were some meeting attendance concerns and reminded members that compliance with Board policy requires 75% attendance.

8.0 IN-CAMERA SEGMENT

8.1 There was agreement that an in-camera session would be held.

12.0 MOTION TO REPORT ON IN-CAMERA DECISION/DISCUSSION ITEMS & TERMINATION

12.1 Motion to Report the Decisions Approved In-Camera

Following a brief in-camera session, it was agreed that the Chair would provide an update at the September 29, 2015 Board meeting.

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12.2 Date of Next Meeting & Termination

The Chair confirmed that the date of the next meeting is: Wednesday, August 12, 2015 at 16:00 hours.

The meeting terminated at 18:05 hours on motion by Susan Lounsbury.

13.0 IN-CAMERA ELECTED MEMBERS SESSION & CEO ONLY

No session was held.

14.0 IN-CAMERA ELECTED MEMBERS SESSION WITHOUT MANAGEMENT PRESENT

No session was held.

Scott Carson
Chair