Kingston General Hospital Auxiliary

76 Stuart Street Kingston, ON ~ 613-549-6666 ext. 6352

Email: hillt@kgh.kari.net



Message From the President Jenny Raymond

Finally spring is here, the tulips are in bloom and the snowbirds are back!

Please take the time to read the proposed changes to the Constitution and By Laws. We sent out a questionnaire recently to find out if our membership would like just two General Meetings in the next fiscal year and the vast majority were in favour of this. We will have a General Meeting in October and a second one in March. Moving the first meeting to October avoids the mad scramble to organize a meeting after the summer. Our AGM will still be in June. This year it will be on June 13 at Minos Village and our acting CEO, Jim Flett, the KGH Board Chair Scott Carson and our liaison with the Board, Dianne Kelly will be there! Do join us. We will be having our awards ceremony after lunch. You must be a paid up member to vote and I should mention at this point that our Provincial Life Members still need to pay their annual membership fees even if they are PLMs!

The Gift Shop tried something new last month. Instead of having a Patio Sale, they had a Hallway Sale just outside the stock room. There are several advantages to this - it is convenient and not far to transport the sale items. Sales may be held more often and it's warm! Last year at the June Patio Sale everyone was wearing their winter coats it was so cold.

We are in the final stages of getting a new Auxiliary Sign. This will be on the Cafe wall opposite the Gift shop. We'll keep you posted when it goes up.

Since this is my last message as President, I wish to thank all the members of the Board and the Council and of course Theresa, for all their help over the past three years. Have a great summer!



COME CELEBRATE WITH US

THE KGH AUXILIARY

111th ANNUAL GENERAL MEETING

& LUNCH

Followed by the Annual Awards Ceremony

To be held on Monday, June 13, 2016

At

Minos Restaurant 2762, Princess Street

10:15 am Registration 11.00 am Meeting 12.00 pm Lunch

1.00 pm Awards Ceremony

MENU Lunch size portions HOUSE SALAD

TOP QUALITY SINGLE SOUVLAKI BROCHETTE

Marinated lean cubes of pork loin CHICKEN COTOLETA PETITE Breast of chicken, lightly breaded, topped with mushroom sherry sauce

FRESH SALMON FILET

With lemon dill sauce
ALL of the above are served with rice,
potato and fresh vegetables

Dessert Coffee/Tea Cost \$25.00

Please advise any dietary restrictions when reserving.

If attending, please call 613-549-6666 Ext.6352

OR

E-mail <u>kghaux@kgh.kari.net</u> by noon on Monday June 6.

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May 2016

MEMBERSHIP

Lorraine Coull, Convenor
Welcome
Julia Gravonic
Paul Tetro
June Timanus



2016-2017 Membership Fees These were due April 1, 2016

> \$15.00 single \$20.00 family

\$150.00 life membership

Fees may be mailed to the Auxiliary Office or paid at the registration table at the Annual General Meeting

Please note that only fully paid up members are entitled to vote at the meeting.

Please note that Members who hold a PLM are still required to pay fees to KGHA <u>unless</u> they have a KGHA Life or Honorary Life membership.

Thank you.

SPRING FLING

This event was held on April 14 at Cookes Portsmouth Church and was very successful. There were 16 tables with 64 participants. The event yielded over \$500 in profit. Thank you to Kevin Blaney who donated seven flower arrangements as door prizes.

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In Memoriam

Don MacNaughton Brad Guest

WANTED!

- Pants for Emergency
- Recent magazines for Library and Paperback & Hard cover Books for both the Library & Tuck Shop
- Knitters of regular size baby sweaters for the HUGS program – no buttons or ties please!
- Donations of yarn baby or knitting worsted
- Gently used wigs for cancer patients

Teddy Bear Campaign 2016

The 2016 Teddy Bear Campaign will be launched in November, again under the leadership of Heather Breck and Alice Robertson.

However, this year we are seeking a new sponsor. \$4,000 is needed to cover the cost of expenses of the campaign and enables all funds raised to be directed to purchase equipment for paediatrics.

If you know anyone, or any business who would like to help us out, please contact the Auxiliary Office.

GIFT/TUCK SHOP UPDATE

Merna Manders, Convenor

Both the Gift and Tuck Shops are busy and doing well. The Tuck Shop now has only one size of coffee cup, large. If you have a suggestion for a new treat or snack, please let us know and we will try to make that happen. The Gift Shop is brimming with beautiful gifts, soft plush toys, lovely new baby clothes and gifts, fashionable tops, dresses, and

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accessories in both lingerie and jewellery, and creative knitted items from shawls to vests. dresses and sweaters. A very successful first Hall Sale was held on April 25, on Dietary 1, just outside the Stockroom with gifts and lingerie participating. Sales will be held on the last Wednesday of each month with different departments participating each time. Sales are cash only final and with taxes included. I would like to thank Michelle, staff, buvers, and volunteers who work so well as a team with passion and dedication to make our shops very successful in support of the work of KGHA.

BOARD & COUNCIL

We thank everyone for their past service on the Board and Council and welcome new members. If anyone is interested in joining our leadership team, please contact a member of the Nominating Committee, of which Jenny Raymond will be the Chair in 2016-2017

PROPOSED BOARD OF DIRECTORS 2016/2018

President Sandra Fletcher

Acting

Vice-President Heather Breck

Past-President: Jenny Raymond

Treasurer Peter Ginn

Secretary Alberta Saunders

Elected Mary Johnston

Members Merna Manders

For more information, please call the Auxiliary Office.

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NOTICE OF MOTIONS: FINANCE

1. That the Financial Statements for 2015/2016 as audited by KPMG be approved

2. That the unallocated 2015/2016 surplus revenue of \$\$454,224.82 be disbursed as follows:

 Surplus as at March 31, 2016
 \$ 454,224.82

 Retained for working capital
 \$ 72,724.82

 Unallocated Surplus Funds
 \$ 381,500.00

DISBURSEMENTS

KGH DEPARTMENTS

Social Work Patient Fund\$4,000.00Volunteer Services – Uniforms\$2,000.00Kidd 10 –Bead program\$500.00

\$6,500.00 \$6,500.00

EQUIPMENT

To be allocated for major equipment purchase \$375,000.00 NIL

3. That the proceeds of the 2016 Teddy Bear campaign be used to purchase equipment for paediatric equipment at KGH as approved by the KGHA Board of Directors.

4. That KPMG Chartered Accountants be appointed as Auditors for the KGHA for the Fiscal Year April 1, 2016 to March 31, 2017.

NOTICE OF MOTIONS: CONSTITUTION & BY-LAW AMENDMENTS

A survey of members who regularly attend meetings was done recently to consider reducing the number of the General meetings. This would be done by changing the date of the September meeting to October and cancelling the November one. Many people are still away in September and November is a busy month with the HAAO Convention and the Christmas Bazaar. This change will also affect the meetings of the Board & Council.

We also hope that by reducing the number of meetings we will encourage more members to take on leadership roles as many people do not like attending meetings. This change requires both Constitution and By-law amendments.

CONSTITUTION AMENDMENTS

ARTICLE VIII - MEETINGS DELETE

1. Three (3) General Meetings of the membership shall be held each year. The fiscal year shall be the same as that of the hospital.

May 2016

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NEW

Two (2) General Meetings of the membership shall be held each year. The fiscal year shall be the same as that of the hospital.

BY-LAW AMENDMENTS

BY-LAW I – MEETINGS DELETE

1. The General Meetings of the organization shall be held on or as close as possible to the last Monday of the months of September, November and March. The fiscal year shall end on March 31st.

NEW

The General Meetings of the organization shall be held on or as close as possible to the last Monday of the months of October and March. The fiscal year shall end on March 31st

The Board of Directors and Council Meetings of the organization shall be held on the first Tuesday of the months of September, November, February, March and May.

The Board of Directors and Council Meetings of the organization shall be in the months of September, March and May.

There have also been updates to some services of the Auxiliary i.e. Maternity/Hugs and Scribe to more accurately reflect the function that the service now performs. The By-laws must be amended to reflect the changes in function of these services. In addition, it is proposed that the function of Record Management would be more proficiently carried out with an electronic filing system under the control of the Auxiliary Assistant, rather than the current method of paper storage. This has been recommended by the KGH Archivist as this would greatly reduce the amount of items being stored. The one exception to this are the Minutes for the Board of Directors, including 'In Camera Minutes', which must be kept in hard copy for the auditors as required for audit purposes each year.

1. DELETE: VI - STANDING COMMITTEES

There shall be the following Standing Committees: Archives, Awards, Constitution, Finance, Millennium Fund Raising, Nominating, Policies and Procedures. Other Standing Committees may be named.

INSERT: VI - STANDING COMMITTEES (removing Archives)

1. There shall be the following Standing Committees: Awards, Constitution, Finance, Millennium Fund Raising, Nominating, Policies and Procedures. Other Standing Committees may be named.

2. DELETE: VII - AUXILIARY SERVICES (amending Maternity/HUGS to HUGS)

1. There shall be the following Auxiliary Services: Artistic Outreach, Cafe, Coffee Cart, Gift Shop and Tuck Shop, Family Service, Hair Care, HELPP, Library, Lottery Booth, Maternity/HUGS, and Special Care.

INSERT: VII - AUXILIARY SERVICES

1. There shall be the following Auxiliary Services: Artistic Outreach, Cafe, Coffee Cart, Gift Shop and Tuck Shop, Family Service, Hair Care, HELPP, Library, Lottery Booth, HUGS, and Special Care.

3. DELETE: VIII - SPECIAL OFFICERS (deleting Scribe and inserting Newsletter Editor)

There shall be the following Special Officers: Hospitality, Membership, Memorial Fund, Patient Comforts, Paymaster, and Scribe. Other Special Officers may be named.

INSERT: VIII - SPECIAL OFFICERS

There shall be the following Special Officers: Hospitality, Membership, Memorial Fund, Newsletter Editor, Patient Comforts, and Paymaster. Other Special Officers may be named.