

W.J. Henderson Centre for Patient Oriented Research
Weekly Sink Mounted Emergency Eyewash Station Inspection Checklist

Department/Unit: Kingston General Health Research InstituteLocation: Research Centrifuge Room (Connell 4, Room 2-4-041)Month/Year /

Check List Items	Date: _____	Date: _____	Date: _____	Date: _____	Date: _____
1. Eyewash station is accessible (nothing in the sink, no carts in the way etc.)?	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO
2. Eyewash sign is clearly visible?	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO
3. Eyewash mechanisms are working properly?	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO
4. Water pressure is acceptable (e.g. eyewash water rises approx. 4", streams meet in the middle)?	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO
5. Water temperature is tepid?	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO
6. Water is clear and not rusty or cloudy?	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO
7. Protective caps are on eyewash nozzles?	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO
8. The eyewash sink and nozzles are clean?	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO
9. Eyewash inspection checklist is posted at/near the station?	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO
ADDITIONAL NOTES:					
Inspector's name:					
Inspector's initials.					

Inspections are to be done weekly.

Water should be run for at least 5 minutes to flush the pipes.

Complete each field with a Yes or No.

** Items marked as "NO" are to be corrected immediately. KHSC's Maintenance Department should be contacted, a work order submitted and the emergency eyewash station should be tagged out of service until the deficiency(ies) are addressed and resolved.*