

# Pneumatic Tube System



**The pneumatic tube system is an integral and immediate communication tool used to transport a variety of patient care activities. Improper use of the pneumatic tube system will cause delays to patient care.**

ALLOWABLE TO SEND	DO NOT SEND
Blood samples for the Core Lab and Blood Bank.	CSF samples.
*Bio specimens <b><u>MUST</u></b> be in a plastic biohazard bag.	No Cytotoxic, Cytology or Histology samples.
Microbiology blood culture bottles, no more than 2 per tube.	Any Microbiology samples excluding blood culture bottles and vacutainers.
Microbiology vacutainer samples *Bio specimens <b><u>MUST</u></b> be in a plastic biohazard bag.	“Sticky notes” or small pieces of paper with messages on them.
Any pharmacy medications that are expired or unused that is being sent back to pharmacy.  *Glass vials require impact protection using a protective sponge liner.	Controlled Drugs (hazardous category 1 and 2) back to the Pharmacy.
	Paper documents, including test reports and medical charts.
	Patient or personal belongings.