

HOSPITAL OPERATIONAL DIRECTORS and RESEARCH DIRECTORS CONTACT LIST

To contact a Hospital Operational Director (HOD) or Research Director, please refer to the tables below. It is important for researchers (PIs) to consult early with the various hospital departments (HODs) to get an estimate (e.g. lab, pharmacy, and imaging costs, salary and benefit recovery for hospital staff used, supplies, equipment, and medication costs) to help develop their budgets to ensure all hospital approvals are in place once your TRAQ DSS FORM is submitted. ***The TRAQ DSS FORM should be submitted at least 15 business days in advance of the funding agency deadline. It is also recommended that PIs consult with HODs well in advance of the deadline (> 1 month) to discuss any issues involving impact on patient flow, budgeting for hospital services and cost recovery, preparing a human ethics review submission, etc.***

Kingston Health Sciences Centre-KGH Site/Kingston General Health Research Institute

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