

BOARD OF DIRECTORS - OPEN MEETING

Date: Monday, January 28, 2019
 Meeting: 1730 – 1830 hours
 Location: KGH Site, Fenwick Conference Room, Watkins 2
 Dial-in: 1-855-344-7722 7673253#

Start	Time	Item	Topic	Lead	Purpose	Attachment
1.0 CALL TO ORDER, CONFIRMATION OF QUORUM, AGENDA & MINUTES APPROVAL						
1730	5 min	1.1	Call To Order, Confirmation of Quorum & Conflict of Interest	O'Toole	Confirm	Verbal
		1.2	Consent Agenda Items a) Draft Board Minutes December 10, 2018 b) Medical Advisory Committee – December Meeting	O'Toole	Decision	Briefing note
		1.3	Approval of Agenda	O'Toole	Decision	Draft agenda
2.0 PATIENT & FAMILY CENTRED CARE						
3.0 KEY DECISIONS						
1735	10 min	3.1	Fiscal 2020 Budget Approval	Pichora/Miller	Decision	Briefing note, HAPs narrative, HAPs Revenue & Expense Form & CAPS 2019/20 Summary + presentation
4.0 REPORTING						
1745	5 min	4.1	KHSC Board Chair & CEO Update	O'Toole/ Pichora	Discuss	Verbal
5.0 BOARD COMMITTEE REPORTING – JANUARY COMMITTEE REPORTS DEFERRED TO FEBRUARY MEETING						
6.0 GENERATIVE DISCUSSION – DEFERRED TO FEBRUARY 2019 MEETING						
7.0 IN-CAMERA SEGMENT						
1750	5 min	7.1	Motion to Move In-Camera	O'Toole	Inform	Verbal
11.0 REPORT ON IN-CAMERA MATTERS & TERMINATION						
1830		11.1	Motion to Report on Decisions Approved In-Camera	O'Toole	Inform	Verbal
		11.2	Date of Next Meeting & Termination			

BOARD OF DIRECTORS OPEN MEETING: JANUARY 28, 2019

A regular meeting of the Board of Directors of the Kingston Health Sciences Centre was held at the Kingston General site on Monday, January 28, 2019 from 1730 to 1830 hours in the Fenwick Conference Room, Watkins 2. The following are the open minutes.

Elected Members Present (voting): Alan Cosford, Brenda Hunter, Michele Lawford, Emily Leslie, Bruce Lounsbury (phone), Sherri McCullough, David O'Toole (Chair), Glenn Vollebregt (phone), Sandy Wilson.

Ex-officio Members Present (voting): Cheryl Doornekamp.

Ex-officio Members Present (non-voting): Silvie Crawford (phone), Dr. Michael Fitzpatrick, Dr. Al Jin, Dr. David Pichora.

Regrets: Bruce Lounsbury, David Pattenden, Dr. Richard Reznick, Axel Thesberg.

Administrative Staff: Rhonda Abson (Recording Secretary), Elizabeth Bardon, Sandra Carlton, Karen Humphreys Blake, Tory Jones, Mike McDonald, Steve Miller, Krista Wells Pearce.

1.0 CALL TO ORDER, CONFIRMATION OF QUORUM, AGENDA & MINUTES APPROVAL

1.1 Call to Order, Confirmation of Quorum, Conflict of Interest

David O'Toole called the meeting to order and confirmed quorum. No declarations of conflict were recorded in relation to the open agenda.

The date of the next KHSC Board meeting is Monday, February 11, 2019 at 1600 hours at the HDH site in the Henderson Board Room.

1.2 Consent Agenda Items

The Chair drew attention to the consent agenda items circulated to members in the advance of the meeting.

Moved by Sherri McCullough, seconded by Alan Cosford:

THAT the open minutes of the KHSC Board meeting held December 10, 2018 are approved; and

THAT the Chief of Staff report dated December 12, 2018, be received.

CARRIED

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1.3 Approval of Agenda

Moved by Sandy Wilson, seconded by Glenn Vollebregt:

THAT the open agenda be approved as circulated.

CARRIED

2.0 PATIENT & FAMILY CENTRED CARE – no agenda items identified.

3.0 KEY DECISIONS

3.1 Fiscal 2020 Budget Approval

On behalf of Axel Thesberg, Chair of the Finance and Audit Committee, David O'Toole advised members that he chaired the committee meeting held prior to the Board meeting. The Chair then drew attention to the pre-circulated briefing materials which included the draft 2019-20 hospital annual planning submission (HAPs) narrative sections 1 and 2(a) along with the community annual planning (CAPs) summary form. Board members also received a copy of the slide deck presented at the Finance and Audit Committee which confirmed balanced operational HAPs/CAPs submissions.

Moved by Alan Cosford, seconded by Sandy Wilson:

THAT, as recommended by the Finance and Audit Committee, the Board of Directors approves the fiscal 2019/20 Hospital Annual Planning and Community Annual Planning submissions.

While the draft submission is balanced, the narrative highlights a gap to current level of funding of \$14M and outlines the impact this will have on KHSC's ability to support capital investments in facilities, technology, patient care equipment, patient acidity in-year cost pressures and innovation initiatives. Work is now underway to complete the 10-year capital plan and leaders will continue ongoing reviews and implementation of savings initiatives. The presentation deck provided a status update on the Fiscal 2018-19 budget savings, the current status of the capital budget allocations for 2018-19 and proposed capital budget allocations for 2019-20 as of November 2018; clinical volume and financial highlights were also included in the slide deck.

CARRIED

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4.0 REPORTING

4.1 KHSC Chair's Report

The Chair confirmed that his report, along with the CEO's update, would be provided during the in-camera session.

5.0 BOARD COMMITTEE REPORTING

January committee updates will be presented at the regular February 11, 2019 board meeting.

6.0 GENERATIVE DISCUSSION

Deferred to the February 2019 board meeting.

7.0 IN-CAMERA SEGMENT

7.1 Motion to Move In-camera

The Chair invited a motion to go in-camera and for Executive Committee members to attend the session.

Moved by Emily Leslie, seconded by Sherri McCullough:

THAT the Board move into an in-camera session.

CARRIED

11.0 REPORT ON IN-CAMERA MATTERS

The Chair reported on the following in-camera decision/discussion items: the board approved the in-camera board minutes from the December meeting; the board approved a number of appointments and reappointments to the medical staff as well as housestaff appointments; the draft SEAMO funding agreement was tabled for further discussion at the February 2019 board meeting; the board received a brief update on partner relations; and the board was presented with an update on the Hospital Information System.

The date of the next KHSC Board will be Monday, February 11, 2019 starting at 1600 hours at the HDH site in the Henderson Board Room.

The meeting terminated 1845 hours on motion of Sandy Wilson.

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13.0 IN-CAMERA ELECTED MEMBERS SESSION & CEO ONLY

No session held.

14.0 IN-CAMERA ELECTED MEMBERS SESSION WITHOUT MANAGEMENT PRESENT

No session held.

David O'Toole
Chair