

# J. P. Bickell Foundation

## MEDICAL RESEARCH PROGRAM

### APPLICATION PROCEDURE

Grants are made to assist biomedical scientists of various departments and faculties in Ontario universities, hospitals and scientific institutions concerned with medical research. These grants may be distributed among medical research institutions and universities in Ontario.

**ONE** APPLICATION may be submitted, by November 1 for the **annual** competition, from any medically oriented faculty. These may be within the health sciences department of a university, or any faculty of that university.

Medical institutes within a university or hospital must be approved to apply independently; otherwise they must apply through the university or hospital research office. Independent research institutes may apply directly.

### CRITERIA

The Foundation will use the following criteria in assessing applications:

1. Projects must have scientific merit and be primarily medical in nature.
2. New researchers seeking start up grants receive priority.
3. New, innovative projects receive priority.
4. Applications submitted should most suitably fit the institutions' requirements and the Foundation's criteria.
5. Supplemental grants may only be made for equipment essential to the described project where main source funding for equipment is unobtainable. For equipment costing more than \$10,000 indicate the use, extent of use, availability of similar equipment and the current operating support (see item B{c} on application form).
6. Grants are usually within the \$50,000 to \$65,000 range.
7. Grants are not made to cover deficits, or to supplement a project grant from another granting agency (except for essential equipment).

## THE APPLICATION FORM

1. Application forms can be obtained from the Foundation; however, they will only be sent to the department which oversees research administration for the institution.
2. **One** application may be submitted from any one university, hospital or private research institute for the annual competition. The application must be accompanied by a supporting letter from the Director or Head of the Office of Research Administration, or the equivalent, at that institution (see item 4 {iv} below).
3. The applicant's/co-applicant(s)' curriculum vitae must be submitted with the application (see item G on the application).
4. The application form must be signed by:
  - i) the applicant / co-applicant(s)
  - ii) the University:
    - Department Chairman
    - and** - Faculty Dean/Vice-Dean
  - iii) the Hospital or independent Research Institute:
    - Director or Head
  - iv) the University, Hospital or Research Institute Office of Research Administration:
    - Director or Head
5. The duly completed application form and supporting documentation are to be submitted to the Foundation **in triplicate** (original and two copies), to the address on the application form, on or before November 1<sup>st</sup> of each year.

The grant recipient will be notified within four months of the submission date, and full award amounts will be issued to the institution at that time. All correspondence with regard to the outcome of the competition will be between the Foundation and the office that submitted the application.

Questions should be directed to the Foundation's email address: [foundations.toronto@scotiawealth.com](mailto:foundations.toronto@scotiawealth.com)

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