

SUMMER



NEWSLETTER

**Kingston General Hospital Auxiliary**  
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### **Message from the President - Heather Breck**

Congratulations to everyone for making it through another unpredictable and uncertain year while dealing with Covid-19. Also, thank you to everyone who has attended meetings over Zoom during this time. These meetings have been important for accomplishing Auxiliary business and connecting with other members. Please, plan on joining us for the Annual General Meeting on Monday, June 27 as we wind up another busy year, introduce the 2022-2023 Board, and present awards to honour several of our members for their service. As KHSC (KGH) update their policies, we may be able to return to in-person meetings in September, with some restrictions and precautions still in place. As indicated in a message included with this newsletter, the Auxiliary must receive confirmation that you may be contacted via the email address that we currently have on file. Please, remember to reply to [Sandra.Fletcher@kingstonhsc.ca](mailto:Sandra.Fletcher@kingstonhsc.ca) to ensure that you won't miss any communication or information from the Auxiliary. I hope that everyone is looking forward to a relaxing summer, reconnecting with friends and family. Hopefully, in the fall, we will be able to resume some of our regular Auxiliary activities to support the patients and staff at KGH. Your continuing support is essential and much appreciated!

### **HUGS – Convenor - Gloria Pivnick**

Our knitters are running low on supplies, so we are sending out a request for donations of yarn to be turned into baby outfits for the HUGS program - baby yarn weight is preferred but double knit or knitting worsted would also be welcome. Additionally, if anyone has clothing for newborns in good clean condition, or receiving blankets, these would also be appreciated. Please call the Auxiliary Office to arrange pick up and/or delivery. Thank you.

## **COME CELEBRATE WITH US ON ZOOM! AT THE KGH AUXILIARY 117<sup>th</sup> ANNUAL GENERAL MEETING**

To be held on  
Monday, June 27, 2022  
10:00 AM Eastern Time (US and Canada)  
Join Zoom Meeting  
<https://us06web.zoom.us/j/84003443404?pwd=bTQzcVhUelZxU2NmUU1FaHBCYm5hdz09>  
Meeting ID: 840 0344 3404  
Passcode: 348299

If attending, (OR IF YOU WOULD LIKE A COPY OF THE FINANCIAL STATEMENTS),  
please call  
613-549-6666 Ext.6352 and leave a message  
OR  
E-mail [sandra.fletcher@kingstonhsc.ca](mailto:sandra.fletcher@kingstonhsc.ca)  
by noon on Friday June 24

**BOARD OF DIRECTORS  
2022/2023**

President	Heather Breck
Vice-President	Chelsea Reynolds
Past-President	Sandra Fletcher
Treasurer	Mary Johnston
Secretary	Merna Manders
Elected	Gloria Pivnick
Members	Lorraine Coull

**AGENDA 2022 KGHA 117<sup>th</sup> ANNUAL GENERAL MEETING**

1. CALL TO ORDER
2. INTRODUCTION OF PAST PRESIDENTS IN ATTENDANCE
3. INTRODUCTION OF NEW MEMBERS PRESENT
4. MINUTES of the 116th ANNUAL GENERAL MEETING
5. TREASURER’S REPORT & FINANCIAL MOTIONS
  - 5.1 That the Financial Statements for the year ended March 31<sup>st</sup>, 2022, prepared by Wilkinson & Co Chartered Accountants be accepted as circulated.
  - 5.2 That the unallocated 2021/2022 surplus revenue (amount is estimated and is subject to final Auditor’s report) be disbursed as follows:

Surplus as at March 31, 2022	\$341,599 (estimated)
Retained for working capital	<u>\$63,599</u>
Unallocated Surplus Funds	\$278,000

    - DISBURSEMENTS
    - KGH DEPARTMENTS
    - Mental Health Patient Comfort Fund \$1,000.00
    - KGH Imaging \$7,500.00
    - Social Work Patient Fund \$4,500.00      \$13,000  

5th Instalment of the Pledge	<u>\$265,000</u>
Total	NIL
  - 5.3 That the proceeds of the 2022 Teddy Bear campaign be used to purchase equipment for pediatrics at the KGH site of the KHSC as approved by the KGHA Board of Directors.
  - 5.4 Memorial Fund – That the Mental Health Child & Adolescent Unit request for \$1,500 for a bookcase and self-help books be funded through the Memorial Fund.
  - 5.5 That Wilkinson & Company Chartered Professional Accounts be appointed Auditors for the Financial year 2022-20223
6. CONSTITUTION & BY-LAW AMENDMENTS – See attached
7. CHEQUE PRESENTATION
8. GREETINGS
9. ANNUAL REPORT
10. PRESENTATION OF AWARDS
11. NOMINATING COMMITTEE REPORT & INSTALLATION OF 2022/2023 BOARD OF DIRECTORS
12. THANKS & ANNOUNCEMENTS
13. ADJOURNMENT

## **NOTICE OF MOTIONS – CONSTITUTION & BY-LAWS AMENDMENTS**

### **AMENDMENTS TO THE BY-LAWS:**

- 6.1 That By-Law I – **MEETINGS section 2** be amended by adding:  
Not less than 21 days, before each annual meeting of the members or before the signing of a resolution under section 59 of the Act in lieu of the annual meeting, a copy of the Financial Statements shall be sent to all members who have informed the corporation that they wish to receive a copy of those documents.
- 6.2 That section 6 be amended by stating the number of meetings for the commercial enterprises be 4 annually - All Convenors of Services shall hold meetings of their respective committees at least once annually. Ongoing Commercial Enterprises shall hold meetings of their respective committees at least four times annually.
- 6.3 That section 9 be amended as follows: Telephonic/Electronic Meetings - If all the Directors consent, some or all of the Directors may participate in a regular or Special meeting of the Directors by telephonic or electronic means that permits all participants to communicate adequately with each other providing the requirements of the Act are met. These meetings are subject to the following:
- 6.4 A majority of the members shall have access to the appropriate telephonic/electronic meeting media and shall constitute the quorum for the meeting.
- 6.5 That By-law XII - **DUTIES OF THE BOARD OF DIRECTORS** be amended as follows:  
Every director and officer in exercising his or her powers and discharging his or her duties to the corporation shall,  
(a) act honestly and in good faith with a view to the best interests of the corporation; and  
(b) exercise the care, diligence, and skill that a reasonably prudent person would exercise in comparable circumstances.  
Every director and officer shall comply with,  
(a) the Act and the regulations; and  
(b) the corporation's articles and by-laws.
- 6.6 **The President:**  
A. Shall exercise general supervision over the affairs and activities of the organization  
B. Shall be the Chair of all meetings of the Board of Directors, the Board of Directors & Council, the General Meetings, and the Annual General Meeting.
- 6.7 That By-law **XVII RECORDS** (new) be as follows:  
The Corporation shall prepare and maintain records containing:  
(a) the corporation's articles and by-laws, and amendments  
(b) the minutes of meetings of the members and of any committee of members.  
(c) the resolutions of the members and of any committee of members.  
(d) the minutes of meetings of the directors and of any committee of directors.  
(e) the resolutions of the directors and of any committee of directors.  
(f) a register of directors including email addresses.  
(g) a register of officers including email addresses.  
(h) a register of members including email addresses.  
(i) accounting records adequate to enable the directors to ascertain the financial position of the corporation with reasonable accuracy on a quarterly basis.

**AMENDMENTS TO THE CONSTITUTION:**

- 6.8 That Article II be amended to state: There shall be a Master Copy of the Charter with the Seal of the organization, stored for safekeeping in the files of the organization in the Auxiliary Complex of the hospital.
- 6.9 That ARTICLE VII - **ELECTION AND TERMS OF OFFICE Section** be amended by adding new Section 7 A quorum of directors may fill a vacancy among the directors and the director appointed or elected to fill a vacancy will hold office for the unexpired term of the director's predecessor.
- 6.10 That Article IX **AMENDMENTS TO CONSTITUTION & BY-LAWS** be amended by adding Section 4 A special resolution of the members is required to make any amendment to the Articles of Incorporation to
- (a) change the corporation's name.
  - (b) add, remove, or change any restriction upon the activity or activities that the corporation may carry on or upon the powers that the corporation may exercise.
  - (c) create a new class or group of members.
  - (d) change a condition required for being a member.
  - (e) change the designation of any class or group of members or add, change, or remove any rights or conditions of any such class or group.
  - (f) divide any class or group of members into two or more classes or groups and fix the rights and conditions of each class or group.
  - (g) add, change, or remove a provision respecting the transfer of a membership.
  - (h) increase or decrease the number of, or the minimum or maximum number of, directors fixed by the articles.
  - (i) change the purposes of the corporation.
  - (j) change to whom the property remaining on liquidation after the discharge of any liabilities of the corporation is to be distributed.
  - (k) change the manner of giving notice to members entitled to vote at a meeting of members.
  - (l) change the method of voting by members not in attendance at a meeting of the members; or
  - (m) add, change, or remove any other provision that is permitted by the Act to be set out in the articles