

BOARD OF DIRECTORS –OPEN MEETING – IN-PERSON MEETING

Date: Monday, January 27, 2025

Time: 1600 – 1930 hours

Location: KHSC, Hotel Dieu Site, 166 Brock Street, Kingston, Johnson Auditorium

Start	Time	Item	Topic	Lead	Purpose	Attachment
1.0 CALL TO ORDER, CONFIRMATION OF QUORUM, AGENDA & MINUTES APPROVAL						
1600	10 min		Call to Order, Confirmation of Quorum, Conflict of Interest Declaration	McCullough	Inform	Verbal
2.0 KHSC BOARD & EXECUTIVE EDUCATION SESSION						
1610	45 min		Risk Management in Healthcare & at KHSC <ul style="list-style-type: none"> - Risk Management Frameworks - HIROC support and guides - Evolving and emerging risks 	Ilse	Inform / Discuss	Presentation at Meeting
1655	55 min		Risk and Liability in Labour & Delivery <ul style="list-style-type: none"> - Legal Perspective from BLG - Risk Management in Labour & Delivery at KHSC 	Clarke (BLG) Hann Masoom Johnston Kennedy	Inform / Discuss	Presentation at Meeting
1750	20 min		BREAK			
1810	35 min		Ethical & Generative Debate <ul style="list-style-type: none"> - "ASSIST" Ethical Framework - Generative Discussion on priority setting in Risk Management and preparing for "what if" 	Campbell	Inform / Discuss	Presentation at Meeting
3.0 IN-CAMERA SEGMENT (Guests, Members of the Public depart meeting)						
1845	5 min		Motion to Move In-Camera / Refreshment Break	McCullough	Decide	Verbal
4.0 REPORT ON IN-CAMERA MATTERS						
1915	5 min		Motion to Report the Decisions Approved In-Camera Date of Next Meeting & Termination	McCullough	Inform	Verbal
5.0 MEETING SURVEY, DATE OF NEXT MEETING & TERMINATION						
1920		5.1	Reminder to Board members: Completion of Meeting Effectiveness Survey Date of Next Meeting: Monday, Mar 24, 2025, 1600 to 1900 hrs. Motion to Terminate	McCullough		Verbal

BOARD OF DIRECTORS OPEN MEETING: JANUARY 27, 2025

A regular meeting of the Board of Directors of the Kingston Health Sciences Centre was held in-person at Kingston Health Sciences Centre, Hotel Dieu Site, 166 Brock Street in the Johnson Auditorium on Monday, January 27, 2025 from 1600 to 1930 hours, with a focus on education. The following are the open minutes.

Elected Members Present (voting): Alan Cosford (virtual), Mélanie Josée Davidson, Anne Desgagnés, David Fell, Jane Fitzgerald, Patrick Johnston, Emily Leslie (virtual), Sherri McCullough (Chair), Mona Rahman, Kevin Snedden, Laura Talbot-Allan, and Sandy Wilson.

Ex-officio Members Present (voting): Karen Humphreys-Blake

Ex-officio Members Present (non-voting): Mike Fitzpatrick, Jason Hann, and David Pichora, Danielle Kain

Regrets: Sahiza Hossenbaccus, Margaret Shepherd, Stephen Vanner

Guests: Joanne Angelis, Patient Experience Advisor; David Campbell, Ethicist, KHSC; Bursa Masoom, Program Operational Director, Women/Children; Shawna Johnston, Program Medical Director, Maternal/Child; Cindy Clarke, Regional Managing Partner, BLG (virtual); Catherine Gaulton, CEO, HIROC (virtual); Trevor Hall, Vice President, Healthcare Safety & Risk Management, HIROC (virtual); and Gareth Lewis, Vice President, Claims, HIROC (virtual).

Staff: Nick Anand, Heather Bullock, Tracey Cuddington (Recording Secretary), Val Gamache-O'Leary, Chris Gillies, Renate Ilse, Indira Naraine, Steve Smith, and Mary Lou Toop.

1.0 CALL TO ORDER, CONFIRMATION OF NOTICE, QUORUM, CONFLICT DECLARATIONS, AGENDA APPROVAL

1.1 Welcome, Call to Order, Confirmation of Quorum, Conflict Declarations, Agenda Approval

The meeting was called to order. Sherri McCullough welcomed everyone to the January Board & Executive Education session.

2.0 KHSC BOARD & EXECUTIVE EDUCATION SESSION

2.1 Board & Executive Education Session – January 27, 2025

Board, Committee members and Executive Team participated in the session which focused on Risk Management, beyond the scope of KHSC's regular integrated risk profile, including operational and strategic risks and the boards role, risks in labour and delivery (the highest liability for hospitals), discussion on strategic and emerging risks, and strategies for identifying risks that lack historical precedence. Followed by a refresh on the ASSIST ethical framework and generative discussion on the cost of preventing emerging risks.

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3.0 IN-CAMERA SEGMENT (Members of the Public/Guests depart / BREAK)

7.1 Motion to Move In-Camera

Moved by Sandy Wilson, seconded by Mona Rahman:

THAT the Board move to an in-camera session.

CARRIED.

4.0 REPORT ON IN-CAMERA MATTERS

4.1 Motion to Report on Decisions/Discussion from In-Camera Segment

The Chair provided the following report on in-camera items:

- The Board approved the Open Minutes of the December 16, 2024 meeting;
- The Board approved the Closed Minutes of the December 16, 2024 meeting;
- The Board received the Approved Minutes of the November 18, 2024 People, Finance & Audit Committee meeting;
- The Board received the Approved Minutes of the November 18, 2024 Patient Care & Quality Committee meeting;
- The Board received the Approved Minutes of the November 19, 2024 Research Committee meeting;
- The Board received the Approved Minutes of the November 19, 2024 Governance Committee meeting;
- The Board received the mid-year review of the 2024-25 Board Work Plan;
- The Board received an update on 2025-26 Board Nominations and Recruitment;
- The Board approved a number of appointments/reappointments for Medical, Dental, Midwifery & RN Extended Class staff;
- The Board approved a number of Housestaff recommendations;
- The Board approved the Interim Department Head of Physical Medicine and Rehabilitation
- The Board received the UHKF President & CEO Update;
- The Board received the Access and Flow report for January 2025;
- The Board received an update on the Budget Approach and Principles for 2025-26;
- The Board received an update on 2024-25 Forecast and Funding;
- The Board received the November Financial Report;
- The Board received a briefing on HIROC Insurance Coverage Regulatory Compliance;
- The Board received the KMPG Audit Planning report for KHSC for year-end March 31, 2025;
- The Board approved the signing of the Stage 2.2. Sketch Plan submission for the Brockville Satellite Dialysis Unit by the Board Chair and CEO;
- The Board approved the signing of the combined Stage 1.3: Functional Program, Stage 2.1: Block Schematics, and Stage 2.2 Sketch Plan submission for the KHSC KGH Kidd Davies 3 Cath Lab B Equipment Replacement;
- The Board approved the updated Signing Authority and Banking Resolution;
- The Board received an update from the President & CEO;

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5.0 DATE OF NEXT MEETING & TERMINATION

5.1 Date of Next Meeting: Monday, March 24, 2025 at 1600 hours.

The meeting terminated at 19:15 hours on motion of David Fell.

Sherri McCullough
Chair