

**Ministry of Health**

Ontario Health Insurance Plan Division  
Laboratories and Genetics Branch  
1075 Bay Street, 9<sup>th</sup> Floor  
Toronto ON M5S 2B1

Telephone: 416-326-2158

**Ministère de la Santé**

Division du Régime d'Assurance-santé de l'Ontario  
Direction des laboratoires communautaires et de génétique  
1075, rue Bay, 9<sup>e</sup> étage  
Toronto ON M5S 2B1

Téléphone: 416-326-2158

February 1, 2021

Ms. Donna Meekel  
Technologist  
Kingston Health Sciences Centre  
166 Brock Street  
Kingston ON K7L 5G2

Dear Ms. Meekel:

**Re: Laboratory Licence No. 4151**

Your application to renew a regular licence has been assessed and a new licence is attached.

This licence is issued subject to your compliance with the provisions of the *Laboratory and Specimen Collection Centre Licensing Act (Act)* and Ontario Regulation 682.

These provisions permit your laboratory to perform only those tests authorized by the licence. You must submit to examinations of proficiency for each licensed test as specified by the designated proficiency testing agency for as long as the test remains on your licence. A request for approval must be submitted to the Laboratory Licensing and Inspection Service regarding any changes to the service testing menu relating to temporary suspension or the proposed addition of any test or class of tests. In addition, the Laboratory Licensing and Inspection Service should be informed of your intention to discontinue the on-site performance of any test or class of tests.

Please notify this office of any changes to the laboratory director or supervisor positions.

Section 16(3) of the Act states that the Laboratory Licensing and Inspection Service may inspect your laboratories at all reasonable times to ensure that the owner/operator is complying with the requirements of the Act and Regulations.

Please ensure that all laboratory staff are made aware of the provisions of the legislation and the required communications.

Thank you for your co-operation.

Sincerely,



Neeta Sarta  
Director of Laboratory and Specimen Collection  
Centre Licensing

Enclosure

Laboratory Licence

Permis de laboratoire

Under *Laboratory and Specimen Collection Centre Licensing Act* and the regulations made thereunder and subject to the limitations thereof this

En vertu de la Loi autorisant des laboratoires médicaux et des centres de prélèvements et des règlements pris en application de cette loi, et sous réserve des restrictions qui y sont prévues, le présent

- |                                     |                        |   |   |
|-------------------------------------|------------------------|---|---|
| <input type="checkbox"/>            | provisional/provisoire | } | licence authorizes the establishment, maintenance or operation of<br>autorise l'établissement, le maintien ou l'exploitation de |
| <input checked="" type="checkbox"/> | regular/ordinaire      |   |   |

The Religious Hospitallers of St. Joseph of the Hotel Dieu of Kingston

(name of laboratory/nom du laboratoire)

166 Brock Street, Kingston

(address of laboratory/adresse du laboratoire)

to perform the following classes of tests:/pour exécuter les testes des catégories suivantes:

AS LISTED ON THE APPENDIX TO THIS LICENCE

Operator(s) of laboratory  
Exploitant(s) du laboratoire  
Owner(s) of laboratory  
Propriétaire(s) du laboratoire

Kingston Health Sciences Centre

Kingston Health Sciences Centre

This licence is issued subject to the following conditions:

1. That the person(s) named herein as operator(s) of the laboratory is (are) in fact the operator(s) of the laboratory.
2. That the person(s) named herein as owner(s) of the laboratory is (are) in fact owner(s) of the laboratory.
3. That the laboratory maintains at all times adequate laboratory staff who are qualified to perform the classes of tests specified in this licence.
4. That the laboratory remain situated at the address and location specified in this licence.

Ce permis est délivré sous reserves des condtions suivantes:

- 1) la ou les personnes nommées ci-dessus comme étant le ou les exploitants du laboratoire sont en fait les exploitants du laboratoire;
- 2) la ou les personnes nommées ci-dessus comme étant le ou les propriétaires du laboratoire sont en fait les propriétaires du laboratoire;
- 3) le personnel du laboratoire est toujours du personnel de laboratoire ayant les compétences voulues pour exécuter les catégories de tests désignées sur ce permis.
- 4) Le laboratoire se trouve bien à l'adresse et dans les locaux désignés sur le permis.

Date issued Date d'émission	<u>Mar 03, 2021</u>
Expiry Date Date d'expiration	<u>Mar 02, 2022</u>
Licence Number Numéro du permis	<u>4151</u>

Approved by the Director of Laboratory and Specimen  
Collection Centre Licensing

Approuvé par le Directeur de la délivrance de permis  
pour les laboratoires et les centres de prélèvements



**Ministry of Health**

*Laboratory and Specimen Collection Centre  
Licensing Act*

**Appendix to  
Laboratory Licence  
or Renewal**

**Ministère de la Santé**

*Loi autorisant des laboratoires médicaux et  
des centres de prélèvements*

**Annexe au  
permis ou renouvellement de  
permis de laboratoire**

Tests within classes of tests authorised by Laboratory Licence Number:  
Tests dans les catégories de tests autorisés par le permis de laboratoire numéro 4151

Date issued  
Date d'émission January 24, 2021

BIOCHEMISTRY  
HEMATOLOGY  
HISTOLOGY (PATHOLOGY)